Faculty/Staff identify and recognize that student may be having some type of issue or concern.

Faculty/Staff submit an Early Alert notification.

The Early Alert Team meets to discuss options and the best course of action to assist the student with their issue or concern.

A member of the Early Alert Team may contact the individual who submitted the Early Alert to gain more insight concerning the student’s issue or concern.

Possible options to help solve the student’s issue:

- Meeting with a faculty member
- Meeting with the Counselor
- Success Coaching
- Meeting with the Associate Dean of Students
- Meet with a tutor
- Meet with the program Dean or designee
- Connection with off-campus resources

There are numerous options to help student with their issue; those listed above are just a small sample of what is possible.

Follow-up with the student and follow-up with the Faculty/Staff member who submitted the Early Alert if appropriate.